



West Coast Construction Services, Inc.

Employment Application

It is our policy to provide equal employment opportunities and will not unlawfully any factors of race, religion, age, creed, national origin, gender, disability, sexual orientation, veteran status, genetic information, or any and all other unlawful biases regarding federal, state or local laws with regard to workers or applicants.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.
Address: _____
Street Address Apartment/Unit #
City State ZIP Code
Phone: _____ Email _____
Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____
Position Applied for: _____

If the position requires travel, are you able? YES NO
☐ ☐ Do you have reliable transportation? YES NO
☐ ☐
Are you at least 18 years old? YES NO
☐ ☐ Are you authorized to work in the U.S.? YES NO
☐ ☐
Have you ever been terminated? YES NO
☐ ☐ If yes, explain: _____
Were you referred by a WCCS employee? YES NO
☐ ☐ Name of employee: _____

Education

Education: _____ Last Grade Completed: _____
From: _____ To: _____ Did you graduate? YES NO
☐ ☐ Diploma: _____

Military Service

Military Service: _____ From: _____ To: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Full Name: _____ Relationship: _____
Company: _____ Phone: _____

EMPLOYMENT APPLICATION
Additional Terms and Conditions of Employment

Initials:

- _____ I certify that the answers given by me to the foregoing questions and statements on the employment application and/or during the employment interview process are true and correct without any consequential omissions of any kind whatsoever. I understand that any misleading or incorrect statements may render this application void and, if employed, would be cause for my termination. I further agree that the Company shall not be liable in any respect if my employment is terminated because of falsity of statements, answers or omissions made by me in this application.
- _____ I understand that this application is designed for use with several types of jobs and some questions may not be completely applicable to the position for which I am applying.
- _____ I authorize the companies, schools, persons or entities given during the employment process, and the employer (if employed), while employed, or during internal investigations, as references or past employers or affiliations, to give any information regarding my employment, character, qualifications, certifications and licenses, and hereby release said companies, schools, persons or entities from all liability for any damage for issuing this information. A favorable result may be a condition of employment, commencement, or continuation of any employment duties where elements are job-related.
- _____ I understand that a background check may be conducted during the employment process and that if employed, a background check may be conducted periodically as deemed necessary by the employer.
- _____ I understand that a credit check may be conducted during the employment process and that if employed, a background check may be conducted periodically as deemed necessary by the employer.
- _____ I understand that I may be required to have a medical examination and/or drug and alcohol test after an offer of employment has been made and prior to the commencement of my employment duties. A favorable result on the medical examination and/or drug and alcohol test would be a condition of my employment or commencement of any employment duties.
- _____ I realize that operating conditions may require me to work shifts or work hours scheduled other than the one for which I am applying and I agree to such scheduling change as directed by my supervisor or the management.
- _____ I understand that my employment is not for a specified or definite term and that I may resign, or I may be discharged at any time, for any reason, with or without good cause and with or without prior notice. I further understand that this policy cannot be changed or amended except by written agreement signed by me and by a corporate officer. I understand that this is an application for employment and that no employment contract is being offered.
- _____ I understand that only United States citizens or aliens who are legally entitled to work in the United States are eligible for employment.
- _____ My employment shall be in accordance with the terms of this application, all safety and incident reporting rules, and all other Company rules and regulations. The Company shall have the right to amend, modify, or revoke its rules and regulations at any time. I will familiarize myself promptly with such rules and regulations and will be bound by the rules and regulations now or hereafter in effect.
- _____ I certify that as part of the application process, I have been provided with a written job description or have had the opportunity to review and/or discuss the requirements for the position of _____. I certify that I understand each requirement and that I am capable of meeting each and every requirement.
(will be completed at time of interview)

Signature: _____ Date: _____

Printed Name: _____